

# Town of Millis

## Elementary School Building Committee – CM at Risk Selection Committee

Meeting Minutes of Thursday, July 6, 2017

### **Meeting Attendees:**

#### **Construction Manager at Risk Selection Committee Members**

Steven Catalano (ESBC & School Committee), Jeff D’Amico (Compass), Charlie Hay (Tappe), Diane Jurmain (ESBC), Wayne Klocko (Chairman ESBC), Craig Schultze (ESBC & Finance Committee)

#### **Additional Attendees**

Mike Berlin – Compass Project Management, Chris Blessen – Tappe, Tim Bonfatti – Compass Project Management, Kim Borst – ESBC, Department Assistant, John Fitzgerald – Millis Citizen (left meeting 4:30 p.m.), Rich Nichols – ESBC and Planning Board , Michael Rand – Millis Citizen

**Call to Order:** ESBC Chairman, Wayne Klocko, called the meeting to order at 3:45 p.m.

The Construction Manager (CM) at Risk Selection Committee along with additional members of the Elementary School Building Committee and members of the community met to interview and deliberate four finalists for CM at Risk for the Clyde Brown School project. The intention was to review and come to an agreement on the best choice for the project so that a recommendation can be made to the Selectmen. If the Selectmen approve the Committee’s recommendation, they will authorize entering into negotiations with the preferred Construction Manager at Risk at their July 26, 2017.

The four finalists included:

Fontaine Brothers – 3:45 p.m.

Agostini Construction – 4:45 p.m.

W.T. Rich – 5:45 p.m.

Shawmut – 6:45 p.m.

Each firm presented their staffing plans, hourly rates, qualifications, schedule, availability, contract exceptions, technical solutions, and a budget number for the project.

Deliberation began at 7:45.

Committee members were surveyed and came up with a list of criteria that they wanted to take into consideration. The list included staffing, cost, experience with building schools, understanding of the project, creative problem solving, pre-construction services, team experience/continuity, schedule approach, technical expertise, and communication.

Everyone present at the meeting was asked to rank the four finalists.

After deliberating, the Selection Committee, with input from both voting and non-voting members and one member of the community, selected Agostini Bacon. The town has experience working with Agostini on the Millis Police/Fire

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project and they presented the best value. Agostini believes that they can complete the project within the timeline that was specified.

**Craig Schultze made a motion to recommend to the Selectmen to enter into a contract with Agostini Construction for the Clyde Brown Elementary School Project. Diane Jurmain seconded the motion and the motion passed unanimously.**

The Committee's recommendation for CM at Risk will be on the July 26, 2017 Selectmen's meeting agenda.

#### Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:41 p.m. The motion was seconded by Craig Schultze and passed unanimously.

Submitted by:

Kimberly Borst  
Department Assistant  
Elementary School Building Committee  
Town of Millis

The next meeting of the Elementary School Building Committee will be held on Wednesday, July 19, 2017 at 7 p.m.